

NANSEN PRIMARY

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www.nansen.bham.sch.uk

Published Admission Number: 90

Oversubscription Criteria

- A. Looked after or previously looked after children.
- B. Children of staff in the Trust where there is a demonstrable skill shortage.
- C. Children with a brother or a sister already at the school who will still be in attendance in September of the academic year of the sibling joining the school.
- D. Children who live nearest the school.

Within each of these categories, priority is given to those who live nearest the school, calculated on the basis of a straight-line measurement between home and school.

Children with an Education Health and Care Plan

Any child with Children with an Education Health and Care Plan is required to be admitted to the school that is named in the statement. This gives such children overall priority for admission to the named school. This is not an oversubscription criterion.

Looked after or previously looked after children

A Looked After Child is a child who is in the care of a local authority or is being provided with accommodation by a local authority as set out in s22(1) of the Children Act 1989. A Previously Looked After Child is a child who immediately after being looked after became subject to an adoption, special guardianship or child arrangements order. In the case of previously looked after children, admission authorities may request a copy of the adoption order, child arrangements order or special guardianship order and a letter from the local authority that last looked after the child confirming that he or she was looked after immediately prior to that order being made.

Siblings

Siblings (brothers or sisters) are considered to be those children who live at the same address and either:

- i. have one or both natural parents in common; or
- ii. are related by a parent's marriage; or
- iii. are adopted or fostered by a common parent.

Unrelated children living at the same address, whose parents are living as partners, are also considered to be siblings.

Children not adopted or fostered or related by a parent's marriage or with one natural parent in common, who are brought together as a family by a same sex civil partnership and who are living at the same address, are also considered to be siblings.

Distance

Distances are calculated on the basis of a straight-line measurement between the applicant's home address and the front school gates. The Local Authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address and the address of the school.

Shared Responsibility

Where parents have shared responsibility for a child, and the child lives with both parents for part of the week, then the main residence will be determined as the address where the child lives the majority of the week. Parents may be requested to supply documentary evidence to support the address used.

Final Qualifier

In a very small number of cases it may not be possible to decide between the applications of those pupils who are the final qualifiers for a place, when applying the published admission criteria. For example, this may occur when children in the same year group live at the same address, or if the distance between the home and school is exactly the same, for example, blocks of flats. If there is no other way of separating the application according to the admissions criteria and to admit both or all of the children would cause the Published Admission Number for the child's year group to be exceeded, the Local Authority will use a computerised system to randomly select the child to be offered the final place. In the event of this occurring with twins or other multiple birth applicants, academies will be asked to admit over their Published Admission Number to accommodate the pupils.

Waiting Lists

Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Applicants will be added to the school's list in accordance with the order of priority for offering places. Waiting lists will be maintained until the end of each academic year.

Appeals

Appeals are administered by the Local Authority for this school. Parents who wish to appeal against the decision to refuse their child admission should visit www.birmingham.gov.uk/schooladmissions to complete an online appeal form. Appeals will be heard by an independent panel.

In-Year Applications

Applications made outside the normal admissions round (in-year admissions) should be made directly to the school. Parents/carers can apply for a place for their child at any time and to any school. On receipt of an in-year application, the school will notify the local authority of both the application and its outcome, to allow the local authority to keep up to date with figures on the availability of school places in Birmingham.

Fair Access

The Governing Body of this Academy is committed to taking its fair share of children who are vulnerable and/or hard to place, as set out in locally agreed protocols. Accordingly, outside the normal admission round the governing body is empowered to give absolute priority to a child where admission is requested under any locally agreed protocol. The Governing Body has this power, even when admitting the child would mean exceeding the published admission number subject to the infant class size exceptions.

Deferred entry

Parents must first apply to their local authority for a reception place for the year they are due to start reception along with the other children in their cohort.

Parent/carers must, by law, ensure that their child is receiving suitable full time education from the beginning of the term following the child's fifth birthday, when they will have begun to be of compulsory academy age.

Where a place is offered in the academy, the pupil will be entitled to take up that place, on a full-time basis in the September following their fourth birthday.

A child's parent/carers may defer the date at which their child, below compulsory academy age, is admitted to the academy, until later in the academy year but not beyond the point at which they reach compulsory academy age and not beyond the first day of the summer term 2021.

A child may take up a part-time place until later in the academy year, but not beyond the point at which the child reached compulsory academy age.

Upon receipt of the offer of a place a parent should notify the academy, as soon as possible, that they wish to either defer their child's entry to the academy or take up a part-time place.

The parent of a child whose fifth birthday falls during the summer term who wishes to defer their child's admission until the beginning of the following academic year (when the child will have begun to be of compulsory academy age) will therefore need to make a separate in-year application for a place in Year 1 at the academy. Any reception class place offered following an application made for the 2020/2021 admission round will be withdrawn if the child does not take up that place by the first day of the summer term 2021.

Applications for children to be admitted into a class outside of their normal age group

Parent/carers have the right to request, but not insist, that their child be considered for admission to a class outside of their normal age group. This could be the case, for example, if a child is gifted and talented, has experienced problems such as ill health, or that the child is summer born, ie a child born between 1st April and 31st August. Parent/carers who wish for their child to be considered for admission to a class outside of their normal age group must make an application for the normal age group in the first instance. Parent/carers must then submit a formal request to the Governing Body for the child to be considered for a different age group class instead. This request should be in the form of a written letter of application outlining the reasons why they wish for their child to be considered to be admitted into a class outside of their normal age group and enclosing any supportive evidence and documentation that they wish to be taken into account as part of that request.

The Governing Body will consider requests submitted for a child to be admitted into a class outside of their normal age group and advise parent/carers of the outcome of that request before national offer day, having taken into account the information provided by the parent/carers, the child's best interests and the views of the Head Teacher.

If the request is refused, the original application for the normal age group class will progress through the Local Authority co-ordinated admissions scheme, be considered by the Governing Body and the parent/carers advised of the outcome.

If the request is agreed and the year group for which the parent/carers have requested a place is a current year group in the academy, then the application will be considered by the Governing Body and the parent/carers advised of the outcome.

If the request is agreed and the year group for which the parent/carers have requested a place is for a future year group, i.e. Reception in September 2021, then the original

application is withdrawn and the parent/carers must submit a fresh application for Reception 2021 when applications open in the autumn term of 2020. Please note that parent/carers only have the right to re-apply for a place. Where the Governing Body agrees to consider an application for Reception the following year, that application is considered alongside all other applications received and parent/carers will be advised of the outcome of that application on national offer day. No place is reserved or held for the child in advance.

If parent/carers are considering submitting an application for their child to be admitted into a class outside of their normal age group, it is strongly recommended that they also read the DFE guidance which can be found at:

<https://www.gov.uk/government/publications/summer-born-children-academy-admission>

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the academy front gates.